

CITY OF MILFORD  
REGULAR MEETING  
JUNE 13, 2011  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 13<sup>th</sup> day of June 2011 at 7:00 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Absent: Council member Rick Fortune and Maintenance Supt. Mark Frey. Also present: Gary TeSelle, Jenni Kellis and Elaine Plessel.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

**MINUTES:** A motion was made by Baker and seconded by Kral to approve the minutes of the May 4, 2011 meeting. Roll call vote: Baker yes, Kral yes, Fortune absent, Heckman yes. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the minutes of the May 25, 2011 meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

**PAYMENT OF BILLS:** A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$81,732.06; Bond Principal of \$20,000.00; Bond Interest of \$16,545.00 and payroll in the amount of \$42,774.37 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

**SALARIES:**

51406	Mark Frey	1,457.65
51407	Forrest K Siebken	1,332.71
51408	Mavis Lynn Ferris	75.24

51409	Jeanne M. Hoggins	1,316.47
51410	Gary Lee TeSelle	877.22
51411	Robert L Hull	872.08
51412	Beverly J Wehrs	598.95
51413	David R. Dahle	1,063.78
51414	George A. Matzen	664.43
51415	Tracy L. Yeackley	752.09
51416	Benjamin L. Rediger	865.08
51417	Craig Corder	1,092.87
51418	Deondra Lashley	329.77
51419	Shawna Fredericksen	82.09
51420	Aaron Hostetler	121.42
51421	Jason Meyer	897.00
51422	Melissa Kepler	320.25
51478	Mark Frey	1,457.65
51479	Forrest K Siebken	1,332.71
51480	Mavis Lynn Ferris	75.24
51481	Jeanne M. Hoggins	1,316.47
51482	Gary Lee TeSelle	1002.46
51483	Robert L Hull	872.08
51484	Beverly J Wehrs	554.39
51485	David R. Dahle	1047.89
51486	George A. Matzen	664.43
51487	Tracy L. Yeackley	699.12
51488	Benjamin L. Rediger	816.03
51489	Craig Corder	1,319.45
51490	Deondra Lashley	150.96
51491	Shawna Fredericksen	22.23
51492	Aaron Hostetler	121.42
51493	Jason Meyer	892.62
51494	Melissa Kepler	306.31
51537	Mark Frey	1,457.65
51538	Forrest K Siebken	1,332.71
51539	Mavis Lynn Ferris	75.24
51540	Jeanne M. Hoggins	1,316.47
51541	Gary Lee TeSelle	1002.46
51542	Robert L Hull	872.08
51543	Beverly J Wehrs	554.39
51544	David R. Dahle	1047.89
51545	George A. Matzen	664.43
51546	Tracy L. Yeackley	699.12

51547	David Tell Jensen	201.61
51548	Keaton Brent Schweitzer	245.20
51549	Larisa M Roth	285.67
51550	Megan Ashley Kremer	336.12
51551	Benjamin L. Rediger	816.03
51552	Shannon R Horsley	169.25
51553	Craig Corder	1,542.38
51554	Shawna Fredericksen	22.23
51555	Jessica Young	511.47
51556	Josiah G Jensen	186.77
51557	Aaron Hostetler	121.42
51558	Jason Meyer	892.62
51559	Melissa Kepler	306.31
51560	Dylan C Tegtmeier	167.39
51561	Caleb D Dahle	142.34
51562	Trevor J Hartgerink	128.26
51563	Kyle A Hoggins	174.44
51564	Rebecca R Anderson	183.61
51565	Kirk G Fredericksen	407.07
51566	Tiffany J Blair	177.85
51567	Sean R Stahly	42.75
51503	Ricky Gene Fortune	141.52
51504	Dean Alan Bruha	188.70
51505	Jeffrey M Baker	141.52
51506	Jeff Lee Heckman	141.52
51507	Dan V Kral	141.52
<b>GENERAL FUND:</b>		
51403	Chad Sheridan – WA/SW Deposit Refund	32.13
51404	Subway-Cruise & Assoc. – WA/SW Deposit Refund	61.45
51405	US Postmaster – Utility Billing Postage	166.36
51423	Ameritas – Pension, Pension X	1560.95
51424	Union Bank – H.S.A	1911.00
51425	American Building Inspectors – Inspections	450.00
51426	Ameritas Group – Dental & Vision	897.00
51427	Aramark – Pants & Rags	402.74
51428	AT&T – Library Long Distance	3.39
51429	Black Hills Utility – Service for April	498.74
51430	City of Milford (Petty Cash) – Pool Startup	20.00
51431	Colin Electric – Repair Water Motor Ballfields	495.28
51432	Coventry Health Care – Health Insurance	5785.57
51433	Craig Corder – 2 Uniform Shirts	99.98

51434	Culligan Water – Soft Water	21.00
51435	D&D Communications – Battery, Belt Clip	84.90
51436	Deep Rock – Drinking Water	45.00
51437	Diode Communications – Service for April	54.16
51438	Eakes Office Plus – Typewriter Insurance, Time Cards	313.11
51439	Electronic Engineering – Rubber Mat	78.00
51440	EMP – Rescue Supplies	180.30
51441	Farm Plan – Switch, ATV Foam	15.37
51442	Farmers Coop – Gas/Diesel for April	918.59
51443	Feld Fire – Face Shield, Pants, Patch	1240.60
51444	Front Range Fire – Switch, Freight	90.94
51445	Great Plains-One Call – Locate Requests	20.20
51446	Hawkins Inc – Sign, Hazard	105.11
51447	JC Supply – Weed Killer	396.05
51448	Kelly Supply Co – Bushings, Adaptor, Cement	99.31
51449	LABUA – Umpires for City Rec Baseball	1408.00
51450	Linweld – Oxygen	46.80
51451	Merle’s Garden Center – Tree	74.50
51452	Milford A/C – Service Air Conditioner	46.72
51453	Milford Supermarket – Food	91.93
51454	Mrs Wayne Roth – Birthday Cake	16.00
51455	Municipal Supply – ¾ Ball Valves, Bolts, Nuts	97.48
51456	NE Fire Sprinklers – Annual Inspection	243.00
51457	NE Motor Parts – Air Filter, Flasher	34.35
51458	NE Public Health – Coliform, Nitrate	68.00
51459	NPPD – Service for April	5215.32
51460	O’Keefe Elevator – Repair Elevator	2684.33
51461	Pizza Kitchen – Meals	478.00
51462	Plains Equipment – Labor, Relay	105.81
51463	Recyclelink – Recycle	34.00
51464	Riemers Kaufman Concrete – Marble Dust	333.00
51465	Roxanne Roth – Cleaning Services	100.00
51466	SPPD – Wells 1 & 2	407.09
51467	Seward County Independent – Minutes, Notices	264.02
51468	Shell Fleet Plus – Fuel for ’08 Truck	266.10
51469	Sleep Inn & Suites – Rooms for NEMSA	995.88
51470	Sports Express – T-Shirts & Socks	958.50
51471	Sunrise Country Manor – April Meals	646.00
51472	The Garbage Co – Service for April	132.74
51473	Uribe Refuse Service – Garbage Pickup	37.00
51474	Verizon Wireless – Cell Phone (Fire Dept)	91.52

51475	Verizon Wireless – Cell Phone (Police Dept)	102.73
51476	Verizon Wireless – Well Control Monitor	43.01
51477	Windstream – Local Phone, Internet, Pool, Library	753.53
51495	Ameritas Group – Pension, Pension X	1560.95
51496	Union Bank – H.S.A.	575.00
51497	AFLAC – Dis, Cancer, Acc, Suppl	463.96
51498	Fort Dearborn Life Ins. – Life Insurance	113.52
51499	Mutual of Omaha – Disability	30.24
51500	Shell Fleet Plus – Car Gas	37.66
51501	Shell Fleet Plus – Fuel for April	988.90
51502	PEPSI – Pop for Pool	874.31
51508	Alamar Uniforms – Name Strip, Badge Patch	12.00
51509	Baker & Taylor – Books	98.03
51510	Blevens Law Office – Legal Services for May	350.00
51511	Brent Schweitzer – Reimbursement for phone charge	15.95
51512	Card Service Center – Weather Radio, McAfee	80.00
51513	Culligan – Drinking Water	37.00
51514	Department of Labor – Elevator Inspection	100.00
51515	Gale – Books	99.66
51516	Gerhold – Concrete	114.00
51517	GreatAmerica Leasing Corp – Meter Rent	80.00
51518	Hawkins – Float Valve, Kerrick	233.00
51519	Heartsong Presents – Books	12.99
51520	Hornady – Ammo	227.20
51521	Ikon Office Solutions – Meter Rent 5/4-6/3/11	196.88
51522	Kremer Electric – Lights Fixed	500.00
51523	Milford Flowers & Gifts – Plant Barrell	55.00
51524	Milford Plumbing – Shower Kit, Ball Valve, Labor	398.40
51525	Milford School Dist – Parking Fines	30.00
51526	Municipal Supply – Meter, Bolts, Nuts	3586.98
51527	NE Mosquito and Vector – Mosquito Meeting	80.00
51528	Roxanne Roth – Cleaning Services	50.00
51529	Seward County Independent – Help Wanted Ad	24.00
51530	Sports Express – Visors	80.00
51531	Too Fast Supply – Tape, Broom Handles	151.80
51532	Union Bank – Gary TeSelle Acct, Medicare Part D	431.50
51533	Verizon Wireless – Well Control	43.03
51534	Walmart – Mop Heads, Vacuum Bags, Paint	102.68
51535	Wergin’s Lawn Service – Chemical for Pool & B St	80.00
51536	Weathercraft of Linc – Roof Repair	28829.00
51568	Ameritas Group – Pension	1560.95

51569	Union Bank – H.S.A, H.S.A-City Contr.	1911.00
51570	Adam Kapke – WA/SW Deposit Refund	25.00
51571	Caleb Senske – WA/SW Deposit Refund	21.89
51572	Melissa Troyer – WA/SW Deposit Refund	11.84
51573	US Postmaster – Utility Billing Postage	168.56

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Housing Authority minutes for May 12, 2011; Milford Aging Services Commission minutes for May 24, 2011; Cemetery Board minutes for May 17, 2011; Milford Fire Department minutes for January 11, 2011, February 8, 2011, March 8, 2011 and April 12, 2011; Police Dept. activity report for May 2011; Milford Fire and Rescue NARSIS report for May 2011. Heckman reported that the pool opened on May 28, 2011. Gary TeSelle notice the diving board had delaminated and they tried to get a new one thru the warranty. The base that was being used is incorrect so the warranty did not stand. Heckman found a board on-line for \$1600.00 which will be sufficient until next year. Kral – The roof on the Fire Station has been repaired and other than a few minor details is complete. Chief Siebken highlighted his monthly report indicating that child abuse/neglect cases have taken a large amount of their time.

Rick Fortune arrived.

Gary TeSelle reported of a sewer back-up and also that he will start spraying for mosquito's. Lightening had struck the ball lights at Welch Park and they have been repaired. Baker received an e-mail from SENDD regarding the sirens and the Federal Government is good to go on the project. They will be advertising for bids next week. The “monkey bars” will be removed and the new playground equipment that the Kiwanis Group is purchasing will be placed in this area.

**COMMUNICATIONS:** \*Sales tax received for the month of March 2011 in the amount of \$13,372.97. \* NPPD First Qtr Lease Payment received in the amount of \$44,581.87. \*Thank you from the Express Softball Organization.

**NEW BUSINESS:**

**U.S. Cellular Proposal:** Agent Jenni Kellis with U.S. Cellular was present to ask the Council if they would be interested in allowing U.S. Cellular to place antennas on the City of Milford water tower. Council members questioned several areas of the lease agreement contract. The request for an easement for an access road could not be granted as Welch Park was federally funded. In order for an easement to be granted, the City of Milford would have to purchase ground equal to or more than the amount being taken away from the park. (See attached e-mail from Game & Parks Administrator Tim Montgomery) Kral questioned a liability clause and

stated the contract was written very one sided. Heckman noted the \$350.00 rental fee seemed unreasonably low for the opportunity being considered to U.S. Cellular. A motion was made by Kral and seconded by Fortune to deny the request for U.S. Cellular to place any antennas on the City of Milford water tower. Roll call vote: Kral yes, Fortune yes, Baker no, Heckman yes. Motion carried.

Jenni Kellis stated that they would discount this structure as an option and asked if the City would consider placement of a tower. This information would need to be presented to the City Council for consideration.

**Approve Seward County E911 2011-2012 Budget:** After reviewing the document it was noted that the budget increased .78% from last year. Due to the amount of money being “rolled over” from this year the amount of Milford’s 4% is unknown. Discussion was held regarding the Deputy Director position and where the money was coming from to fund this position. Kral questioned why the O.T. amount will increase when adding staff. After a phone call to Barb Liska, it was noted that she broke up the expenses of O.T. and holiday pay for easier tracking. A motion was made by Heckman and seconded by Fortune to approve the E911 2011-2012 Budget as provided. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

**Form an Employee Handbook Review Committee:** Baker noted a circumstance arose regarding when & where to pay overtime. The employee handbook has not been reviewed for several years and he would like to propose forming a committee to take on the task of updating the book. He noted that the FMLA is not included in our handbook. He explained the format the County uses by having employees along with someone from the outside to form this committee. Legislation has changed over the years and we need someone to review our current book and make updates. It was noted to contact the NE League of Municipalities and see if they have staff to help with this. Item tabled.

**ADJOURNMENT:** A motion was made by Kral and seconded by Heckman to adjourn the meeting. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 8:11 pm.

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Jeanne Hoggins, City Clerk

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Dean A. Bruha, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and

done by the Mayor and Council on June 13, 2011 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk